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To Do List Mastery: A Stress-Free Guide to Quickly Increase Your Productivity and Get More Done in Less Time (Paperback)

By Allen Donaldson

Createspace, United States, 2014. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.To Do List Mastery - A Stress-Free Guide To Quickly Increase Your Productivity And Get More Done In Less Time Changing your approach to work can be life changing - if you know where to start. Successful people from Bill Gates to Richard Branson all understand how to maximize their time to achieve tremendous change in their lives and the lives of others. But if you are thinking that it s difficult to get on top of your ever-growing list of tasks you are not alone. Do you finish the day with a worrisome feeling that you can t ever climb up on the pile of things you have to do? Most people start the workday with a long list of tasks and the best of intentions. Then in comes a colleague. Or an unexpected email. When you look up from the screen you realize the day s almost over. Each day you end up feeling more and more frustrated because there s not enough time to do everything. We all find ourselves in this mess because until...



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Reviews

I actually started reading this publication. It is full of knowledge and wisdom You wont sense monotony at at any time of your respective time (that's what catalogs are for relating to should you check with me).

-- Vilma Bayer III

This publication is definitely not effortless to get going on looking at but really exciting to read through. It really is rally intriguing throgh looking at time period. Its been written in an remarkably straightforward way which is just soon after i finished reading through this book where basically altered me, change the way i think.

-- Erna Langosh